

**REGULAR MEETING
SHELDON TOWN BOARD
April 18, 2018**

The Regular Meeting of the Sheldon Town Board held April 18, 2018 at the Sheldon Town Hall was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Jim Fontaine, Joe Meyer, Vince Kirsch, Mike Armbrust
Recording Secretary: Town Clerk Carol Zittel
Also Present: Hwy. Supt. David Ricketson; Attorney David DiMatteo, Bookkeeper Katie Chmura, Youth Recreation Director & Deputy Town Clerk Whitney Kehl.
A signed list of all present is on file in the Town Clerk's office.

Minutes

A motion was made by Jim Fontaine and seconded by Joe Meyer that the minutes from the March 21, 2018 regular meeting be approved.

Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Communications

Carol Zittel, Town Clerk, reported on the following:

#11 Wyoming County Office for the Aging – Movie Night

The Office for the Aging contacted the Town Clerk regarding a possible movie night if the Office can find two other towns interested in sharing the cost.

#12 Invenergy Letter

The Town Clerk distributed an email from Invenergy representative Mary Kehl notifying the Board of work being done on some wind turbines.

#13 Town Clerk Conference

Due to scheduling the Town Clerk was unable to attend the NYSTCA conference this year.

Reports

Financial Reports were presented for the month of March 2018 from the Town Supervisor, Town Clerk and the Town Justices. The Town Supervisor also distributed a cash flow report and payroll reports.

Highway Superintendent's Report

Highway Supt. Ricketson reported on the following:

Plowing & Sanding

The Department has plowed more snow in April than in February or March. The salt & sand building was empty so more salt and sand was ordered.

Equipment

No major breakdowns.

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Town of Wales Chipper

The Town of Wales will allow the Town of Sheldon to borrow their chipper for use at the Strykersville cemetery. (to the north of St. Mary's church). Councilman Armbrust will contact Rainy Farrant to let her know.

Supervisor's Report

Supervisor Becker reported on the following:

IDA Check – Wind Turbine Payment

The Town received a check in the amount of \$41,815.52.

Certificates of Deposit

Supervisor Becker deposited town funds into certificates of deposit as previously discussed.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Mike Armbrust to accept all reports as presented.

Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Kiwanis – Strykersville Main Street Garden

At 7:45 p.m. Steve Beechler, representing the Kiwanis, addressed the Board regarding the layout and plans for the Main Street garden in Strykersville. Beaver Meadow obtained a \$1,000.00 grant for the purchase of plants. The Kiwanis will provide a 10x12 gazebo. Benches have been donated by Strykersville Hardware. Mike Kerwin will donate large landscape rocks. Fabric, top soil and natural mulch will still be needed to purchase. It was suggested that the walkways will be initially stoned with white stone until pavers can be purchased or hopefully donated.

Councilman Armbrust said that he may be able to get crushed stone or crusher run stone donated. Superintendent Ricketson offered to supply the trucking and stockpiling of materials. Mr. Beechler and Councilman Armbrust will arrange a date to pull out trees on the property. Mr. Beechler noted that there is an old artesian well on the property. Councilman Armbrust suggested an old hand pump. Mr. Beechler suggested a white picket fence be installed but noted that doesn't have to be a first year project. Mr. Beechler and the Town Board asked that no vendors be set up at the land this year during the Strykersville yard sales. The Town Clerk will notify Judy Coffee. Councilman Armbrust asked the Board if he should advise the neighbor of the property to move his trailer to which the Board responded yes. Mr. Beechler advised that the Strykersville Fire company and the Boy Scouts have offered their assistance.

Youth Program

Whitney Kehl, Youth Recreation Director, was present to address the Board. Ms. Kehl distributed a report she compiled on an appropriate rate to charge non-residents interested in having their children join the summer swim program. Ms. Kehl explained that the number of Sheldon children has decreased over the years and allowing out of town children to participate in

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the program would help to strengthen the program. Ms. Kehl organized a spring event at Byrncliff for Sheldon children. Nineteen children participated. Byrncliff donated the use of a room.

Resolution to Approve Out of Town Swim Participants

A motion was made by Mike Armbrust and seconded by Vince Kirsch to allow Whitney Kehl, Sheldon Youth Director, to run the summer swim program per the parameters outlined in her April 18th report and to cap the total number of participants to 81.

Report from Jim Kirsch – Wyoming County Real Property & Tax Services

At 8:35 p.m. Mr. Kirsch addressed the Board regarding assessment letters recently sent to 385 properties categorized as type C class. 40 out of the 385 properties do not use their properties as an agricultural property. Mr. Kirsch distributed a report detailing how the 385 properties were re-assessed.

Disability & Donation of Time Policies

At 8:50 p.m. Attorney DiMatteo addressed the Board regarding the proposed disability leave policy and donation of time policy. These policies have been proposed due to the recent off-work injury to highway employee Kevin Becker. As he is the brother of Kevin Becker, Supervisor Becker left the meeting and asked Councilman Armbrust to run the meeting during this discussion. Attorney DiMatteo just received copies of the proposed policies upon his arrival at tonight's meeting. He suggested that the right way to approach this issue is to have the union solicit the Town Board for such policies. Mr. DiMatteo noted that these issues have to be negotiated.

Request for Copy of Current Hartford Disability Policy

A motion was made by Mike Armbrust and seconded by Jim Fontaine to request a copy of the current Hartford Disability policy.

Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

At 9:25 p.m. the Board ended the discussion of the proposed disability and donation of time policies. Supervisor Becker returned to run the meeting.

Proposed Change to Town Clerk Term

The Board has requested to change the term of the Town Clerk's office to a two year term for one term and then revert back to a four year term. This proposed change is to prevent the possible turnover of both the Town Supervisor and Town Clerk positions in the same election cycle. Attorney DiMatteo responded that he will look into the issue and have the information to the Board by their May meeting.

Old Business

Varysburg Water District

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Councilman Kirsch reviewed the specifications he and Supervisor Becker worked on together for the Varysburg Water pumphouse repair and the install of meters. The Town Clerk will insert the specifications into the Town's contract documents for distribution to vendors.

New Fund Balance Policy

Tom Malecki from Drescher & Malecki has been contacted but we have not heard a response yet.

Stone Wall in Strykersville

Only one bid was received for the repair of the stone wall in Strykersville. A motion was made by Mike Armbrust and seconded by Joe Meyer to table the issue of the repair of the cemetery wall in Strykersville until the May meeting.
Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Voting Location

A new voting election site for the Town has not been established yet. Supervisor Becker asked the Town Clerk to forward the contact information for St. John Neumann parish.

New Business

Memo of Understanding – Annual Inspection of Public Venues

A motion was made by Mike Armbrust and seconded by Vince Kirsch to authorize the Town Supervisor to sign the memo of understanding with Wyoming County Fire & Building Codes for the annual inspection of public venues.
Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Agreement with Wyoming County Highway

A motion was made by Jim Fontaine and seconded by Vince Kirsch to authorize the Town Supervisor to sign the agreement with Wyoming County Highway to spend Town highway funds.
Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Electronic Recycling Event – Overtime for Highwaymen

A motion was made by Vince Kirsch and seconded by Joe Meyer to authorize overtime for highwaymen who work at the electronic recycling event at the Attica Town highway barn on May 12, 2018.
Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Appoint Donna Almeter – Deputy Town Clerk

A motion was made by Vince Kirsch and seconded by Mike Armbrust to appoint Donna Almeter as Deputy Town Clerk to replace Gertrude Hyman.
Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

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Bills

Supervisor Becker confirmed that the Board had a chance to review the bills. A motion was made by Vince Kirsch and seconded by Mike Armbrust that the General Bills #82 to #124 for a Total of \$23,552.39, the Highway Bills #48 to #66 for a Total of \$15,916.85, the Trust & Agency Bills #11 to #13 for a Total of \$515.08, the Varysburg Water District Bills #13 to #17 for a Total of \$97.01, and the Lighting District Bills for a Total of \$878.71 be paid.

Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.

Comments from the Floor

Pumphouse

The Board had a short discussion on the best way to repair the exterior of the water pumphouse. Supervisor Becker prefers siding. Councilman Kirsch prefers to paint it. Councilman Armbrust suggested vertical steel siding. The steel siding was acceptable to everyone. Councilman Kirsch will write the specifications for the pumphouse repair.

Adjournment

At 10:15 p.m. a motion was made by Vince Kirsch and seconded by Joe Meyer to adjourn the April 18, 2018 meeting of the Sheldon Town Board.

Ayes: (5) Becker, Kirsch, Fontaine, Meyer, Armbrust Nays: (0) Motion Carried.