

**REGULAR MEETING
SHELDON TOWN BOARD
December 19, 2018**

The Regular Meeting of the Sheldon Town Board held December 19, 2018 at the Sheldon Town Hall was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Vince Kirsch, Mike Armbrust, Joe Meyer
Absent: Councilman Jim Fontaine
Recording Secretary: Town Clerk Carol Zittel
Also present: David Ricketson, Highway Superintendent
A signed list of all present is on file in the Town Clerk's office.

Minutes

A motion was made by Joe Meyer and seconded by Vince Kirsch that the minutes from the November 28, 2018 regular meeting be approved.

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

Communications

The Town Clerk, Carol Zittel, reported on the following:

#26 Senior Citizen Report

Peter Pilc, president of the Strykersville Senior Citizens, submitted a financial report and list of attendees for 2018 events to the Town Clerk. The Town Bookkeeper received a copy and the Town Board reviewed the report.

Reports

Financial Reports were presented for the month of November 2018 from the Town Supervisor, Town Clerk and the Town Justices. The Town Supervisor distributed a cash flow report and payroll reports.

Highway Superintendent's Report

Highway Superintendent David Ricketson reported on the following:

Early Onset of Winter Weather

The highway dept. has used a lot of their sand store due to the weather.

Equipment

No major breakdowns.

Salt Building

The salt building will be restocked with sand/salt in the next week.

Skid Steer Loader

**REGULAR MEETING
SHELDON TOWN BOARD
December 19, 2018**

Councilman Armbrust received a state bid quote for a new John Deere skid steer loader at a cost of \$37,263.00. Councilman Meyer suggested that the new skid steer loader have a high volume hydraulic system. The quote received is for a low volume hydraulic system.

Supervisor's Report

Supervisor Becker reported on the following:

County Bills

County bills were \$4,414,249.72 for the month of November.

Cancer Coverage – Interior Firefighters

Supervisor Becker gave a brief recap regarding new legislation passed by NYS that requires cancer insurance coverage for interior firefighters. At this time it is unclear as to whether the municipality or the fire company is responsible for the cost. The Association of Towns has indicated that the fire departments are responsible and can recoup the cost in their future contracts. Supervisor Becker reported that the County Board of Supervisors will be addressing the issue tomorrow at their meeting.

Varsyburg Water Billing – Meeting with Steve Perkins

Last week Supervisor Becker met with Andy Meyer, Steve Perkins and AJ at the Varysburg Fire Hall to discuss water testing and water system maintenance. Today, Supervisor Becker and the Town Clerk met with Steve Perkins to discuss water billing. The billing spreadsheet was reviewed and Steve hopes to have the bills generated by January 15th. Councilman Armbrust asked if the Town will have a chance to review the bills before they are sent out. Supervisor Becker responded that Janet Bonner, AJ and the Town Clerk will review the bills before they are mailed.

Acceptance of Reports

A motion was made by Vince Kirsch and seconded by Joe Meyer to accept all reports as presented.

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

Old Business

Kiwanis – Garden Property in Strykersville

Councilman Armbrust reported that the Kiwanis are doing a great job of maintaining the property. Halloween and Christmas decorations were even put out. The project will be on hold until the snow is gone. Beaver Meadow is aware that planting will be done in spring 2019.

Varsyburg Water District Billing – Use of Overcharge Funds to Pay Down Debt

There were calculation errors when calculating the per EDU charges to Varysburg Water customers in 2017 and 2018. The errors resulted in the collection of approximately an extra \$1,200.00 in fees. As this overcharge was distributed equally to Varysburg Water customers, our

**REGULAR MEETING
SHELDON TOWN BOARD
December 19, 2018**

Town Attorney has recommended paying down the debt on the loan. Due to the change in EDU's in 2019 as compared to 2018 there was no feasible way to redistribute the money on the 2019 tax bill. Supervisor Becker asked the Board how they would like to proceed.

A motion was made by Mike Armbrust and seconded by Joe Meyer to use the \$1,200.00 collected from the overcharge to pay down the debt on the USDA loan.

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

Salt Building Replacement/DASNY Grant

The highway superintendent contacted Don Roberts regarding the specifications for the salt building and has not heard back yet. Councilman Kirsch asked the highway superintendent to send him a copy as well.

New Business

Tax Collector Software

A motion was made by Joe Meyer and seconded by Mike Armbrust to authorize the Town Supervisor to sign the tax collector software contract for 2019 with Williamson Law Book Company in the amount of \$385.00.

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

Audit of Town Books

A motion was made by Brian Becker and seconded by Mike Armbrust to request the court office, water rents receiver and Town Clerk have their books ready by January 15, 2019 and the Town Bookkeeper have her books ready by January 25, 2019 for audit by Don Przybl, CPA.

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

Budget Transfers

A motion was made by Joe Meyer and seconded by Vince Kirsch to approve the following budget transfers:

GENERAL FUND

- Transfer \$425.00 from A1110.4 Municipal Court Contractual to A1165.4 Prosecutor Contractual
- Transfer \$291.50 from A1640.4 Central Garage to A3610.4 Examining Board- ZBA Contractual
- Transfer \$162.85 from A1640.4 Central Garage to A5182.4 Street Lighting Contractual
- Transfer \$166.15 from A1640.4 Central Garage to A8160.4 Garbage Contractual

HIGHWAY FUND

- Transfer \$5602.52 from DA5110.1 General Repairs - Personal Services to DA5112.1 Permanent Improvements – Personal Services

**REGULAR MEETING
SHELDON TOWN BOARD
December 19, 2018**

- Transfer \$457.35 from DA5110.1 General Repairs - Personal Services to DA5130.1 Machinery- Personal Services
- Transfer \$2567.48 from DA5140.1 Misc. - Personal Services to DA5142.1 Snow Removal - Personal Services
- Transfer \$1221.56 from DA5110.1 General Repairs - Personal Services to DA5148.1 Services for Other Governments - Personal Services
- Transfer \$29383.24 from DA5110.4 General Repairs Contractual Services to DA5130.2 Machinery Equipment

VARYSBURG WATER DISTRICT

- Transfer \$200.00 from SW1-9730.7 Interest to SW1-8310.1 SW1-8310.1 Water Admin – Personal Services
- Transfer \$91.04 from SW1-8320.4 Source of Supply/power/pumping Contractual to SW1-9030.8 Social Security
- Transfer \$21.14 from SW1-8320.4 Source of Supply/power/pumping Contractual to SW1-9030.81 Medicare
- Transfer \$16.52 from SW1-8320.4 Source of Supply/power/pumping Contractual to SW1-8310.1 Water Admin – Personal Services
- Transfer \$171.34 from SW1-8330.4 Purification Contractual to SW1-8310.1 Water Admin – Personal Services
- Transfer \$341.66 from SW1-8330.4 Purification Contractual to SW1-8310.1 Water Admin – Personal Services

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

Bills

Supervisor Becker confirmed that the Board had a chance to review the bills. A motion was made by Mike Armbrust and seconded by Vince Kirsch that the General Bills #371 to #402 for a Total of \$17,831.18, the Highway Bills #172 to #181 for a Total of \$24,713.39, the Trust & Agency Bills #37 to #39 for a Total of \$515.10, the Varysburg Water District Bills #82 to #87 for a Total of \$1,238.05 and the Lighting District Bills for a Total of \$969.30 be paid.

Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.

**REGULAR MEETING
SHELDON TOWN BOARD
December 19, 2018**

Comments from the Floor

At 8:15 p.m. Supervisor Becker opened the floor to comments.
There were no comments from the floor.

NYS Cemetery

Councilman Meyer has not heard back from Karen DeYoung, from the NYS Cemetery Board.
He will try her again.

Adjournment

At 8:15 p.m. a motion was made by Vince Kirsch and seconded by Joe Meyer to adjourn the
December 19, 2018 meeting of the Sheldon Town Board.
Ayes: (4) Becker, Kirsch, Armbrust, Meyer Absent: Fontaine Nays: (0) Motion Carried.