

**REGULAR MEETING
SHELDON TOWN BOARD
February 19, 2020**

At 7:00 p.m. prior to the regular board meeting, an Executive Session was requested by Mary Kern, Town Assessor. The meeting had been scheduled in advance and was advertised in the Batavia Daily. The purpose of the Executive Session was to discuss the possibility of an employment contract with Ms. Kern for assessment services.

Enter Executive Session

At 7:00 p.m. a motion was made by Jim Fontaine and seconded by Joe Meyer to enter into Executive Session with Mary Kern to discuss the possibility of an employment contract for assessment services. The Town Clerk was invited into the Executive Session.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

Ms. Kern notified the Board that she will be resigning her position at the Real Property Tax Services Office. Ms. Kern has contacted the Towns of Orangeville and Java to offer her assessment services and has come here tonight to offer the same to the Town of Sheldon. Ms. Kern distributed a cost breakdown comparing the cost of using the County Office of Real Property vs. her costs if appointed as sole assessor.

Exit Executive Session

At 7:25 p.m. a motion was made by Mike Armbrust and seconded by Joe Meyer to exit Executive Session.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

Motion to End Contract with the Wyoming County Real Property Office

A motion was made by Mike Armbrust and seconded by Joe Meyer to appoint Mary Kern as the Town Assessor thereby terminating the Town's contract with the Office of Real Property Tax Services effective April 1, 2020. This motion is made pending the approval of the Town Attorney.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

The Board requests that the Town Attorney send a letter on the Town's behalf advising the Office of Real Property Tax Services of the Town's intent to terminate the contract with their office.

The Regular Meeting of the Sheldon Town Board held February 19, 2020 at the Sheldon Town Hall was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Mike Armbrust, Joe Meyer, Jim Fontaine
Absent: Councilman Vince Kirsch
Recording Secretary: Town Clerk Carol Zittel
Also present: David Ricketson, Highway Superintendent, Kate Meyer, Deputy Town Clerk

A signed list of all present is on file in the Town Clerk's office.

**REGULAR MEETING
SHELDON TOWN BOARD
February 19, 2020**

Minutes

A motion was made by Mike Armbrust and seconded by Jim Fontaine that the minutes from the January 15, 2020 regular meeting be approved.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

Communications

The Town Clerk, Carol Zittel, reported on the following:

Fire Company Reports & Officers

2019 Financial Reports and lists of officers were received from the following fire companies: Sheldon, Strykersville and North Java.

Water Report

AJ Dyrbala submitted a 2019 water system operator report for the board's review. A copy is on file in the Town Clerk's office.

Wyoming County Federation of Historical Societies Spring Workshop in Sheldon

The Sheldon Historical Society will be hosting the Wyoming County Federation of Historical Societies spring workshop on Saturday, April 25, 2020 from 8:45am – 2:00pm. A flyer was distributed.

Reports

Financial Reports were presented for the month of January 2020 from the Town Supervisor, Town Clerk and the Town Justices. The Town Supervisor distributed payroll reports and an energy and fuel use report for 2019. There was no cash flow report distributed this month.

Highway Superintendent's Report

Highway Superintendent David Ricketson reported on the following:

Membership Empire State Safety Association

A motion was made by Jim Fontaine and seconded by Mike Armbrust to approve the Highway Superintendent's membership in the Empire State Safety Association.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried. Supt. Ricketson will submit the voucher at the March meeting.

Equipment

The 2015 Western Star had some equipment issues. Invoices are in tonight's bills.

Salt Storage Building

Councilman Fontaine asked if the Highway Superintendent is happy with the new salt storage building. Superintendent Ricketson responded that it is working out well. A light pole has been

**REGULAR MEETING
SHELDON TOWN BOARD
February 19, 2020**

installed outside and Strykersville Electric will be hooking up the electric. Supt. Ricketson purchased cement blocks to erect around the pole to prevent damage.

At 7:45 p.m. Superintendent Ricketson was excused from the meeting.

Supervisor's Report

Supervisor Brian Becker reported on the following:

LED Report from NYSEG

NYSEG has reached out to the Town regarding conversion of street lighting to LED. The Board asked the Town Clerk to request a NYSEG representative attend the March or April board meeting.

Audit of Town Books

Don Przybyl conducted the audit of books February 15-17, 2020. Mr. Przybyl will submit a written report to the Town Board at their March meeting.

Varysburg Fire Department 100 Year Celebration

The Town Supervisor received a letter from the Varysburg Fire Department notifying the Town of the various events planned to celebrate the 100 year anniversary of the department. A parade down Route 20A is planned but approval from the State DOT is needed.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Mike Armbrust to accept all reports as presented.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

Old Business

Schofield Zoning Violation

Supervisor Becker reported that the Schofield matter has been settled. The first fine payment has been received by the Town.

Youth Director Position

No resumes have been received at this time. Interest has been expressed from one Town resident and the Board is awaiting the resume.

Solar Law

Supervisor Becker asked the Board to be prepared to discuss the proposed solar law at the March meeting.

4-H Camp Scholarship

Supervisor Becker explained that in years past, the 4-H organization donated a week at camp scholarship to each Town to distribute to a youth resident. This year, the Towns have been billed

**REGULAR MEETING
SHELDON TOWN BOARD
February 19, 2020**

for the week. Solar company, ConnectGen, has offered to subsidize the cost of the week of camp for the Town of Sheldon.

A motion was made by Jim Fontaine and seconded by Mike Armbrust to award the scholarship at Camp Wyomoco to Cheyenne Savage.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

New Business

Varysburg Water Pumphouse Upgrades

The Board tabled discussion until next month when AJ is present.

Varysburg Water Tank Cleaning

A motion was made by Jim Fontaine and seconded by Mike Armbrust to authorize the Town Supervisor to hire Liquid Engineering Corporation for tank cleaning services if they will still honor their August 2019 quote.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

Water Board Members

AJ suggested that a Town Board member or two sit on the water advisory board. Supervisor Becker stated that the issue will be discussed at the April water advisory board meeting. Date TBD.

Water District Purchases/Spending Discretion

Supervisor Becker suggested that a written policy be made for water district purchases. He suggests something similar to what is given to the Highway Superintendent for highway purchases. The issue will be discussed next month when AJ is present.

Water District Generator Service

The Board tabled discussion regarding servicing the generator until next month when AJ is present.

Bills:

Supervisor Becker confirmed that the Board had a chance to review the bills.

A motion was made by Mike Armbrust and seconded by Jim Fontaine that the

General Bills #15 to #45 for a Total of \$36,915.82, the

Highway Bills #16 to #34 for a Total of \$50,581.40, the

Trust & Agency Bills #4 to #6 for a Total of \$526.66, the

Varysburg Water District Bills #4 to #10 for a Total of \$1,299.11, the

Harris Corners/Bennington Fire Contract #1 for a Total of \$31,188.91, the

Harris Corners Ambulance Contract #1 for a Total of \$1,010.00, the

Java Fire Contract #1 for a Total of \$8,513.55, the

Sheldon Fire Contract #1 for a Total of \$117,165.93, the

**REGULAR MEETING
SHELDON TOWN BOARD
February 19, 2020**

Strykersville Fire Contract #1 for a Total of \$36,814.27, the Varysburg Fire Contract #1 for a Total of \$36,651.49, and the Lighting District Bills for a Total of \$893.24 be paid.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.

Comments from the Floor

There were no comments.

Adjournment

At 8:25 p.m. a motion was made by Jim Fontaine and seconded by Joe Meyer to adjourn the February 19, 2020 meeting of the Sheldon Town Board.

Ayes: (4) Becker, Armbrust, Meyer, Fontaine Nays: (0) Absent: Kirsch Motion Carried.