

**REGULAR MEETING
SHELDON TOWN BOARD
June 15, 2016**

The Regular Meeting of the Sheldon Town Board held June 15, 2016 at the Sheldon Town Hall was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Jim Fontaine, Vince Kirsch, Joe Meyer
Absent: Councilman Mike Armbrust
Recording Secretary: Town Clerk Carol Zittel

Also Present: Highway Superintendent David Ricketson, Arcade Herald reporter Brianna Naughton. Attorney David DiMatteo arrived at 9:00 p.m. A signed list of all present is on file in the Town Clerk's office.

Minutes

A motion was made by Jim Fontaine and seconded by Joe Meyer that the minutes from the May 18, 2016 regular meeting be approved.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Communications

Town Clerk Carol Zittel reported on the following:

#19 Fireworks Permits

Firework permits were issued to Skylighters of WNY for a test run in June and for the July 2nd event at Buffalo Hill Village

#20 Varysburg Lions Club – Sign Donation at Park

A motion was made by Joe Meyer and seconded by Jim Fontaine to send a thank you to the Varysburg Lions Club in recognition of the new sign they installed at the Vincent Almeter Memorial Park.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Correction to May Minutes

Councilman Fontaine asked that the minutes from May be updated to reflect that the wind project payment received was from the PILOT program from the Wyoming County IDA. The Town Clerk will correct the May minutes.

Reports

Financial Reports were presented for the month of May 2016 from the Town Supervisor, Town Clerk and the Town Justice.

Highway Superintendent's Report

Highway Superintendent Dave Ricketson reported on the following:

Almeter Road Paving

**REGULAR MEETING
SHELDON TOWN BOARD
June 15, 2016**

The paving on Almeter Road turned out well. The project was right on budget.

Schedule of Roads to Be Oiled & Stoned

Supt. Ricketson listed the following roads to be oiled and stoned. The list covers approximately 11 ½ miles of road: Bartz Rd., Schwab, Almeter, Thomas, Burrough and Maxon. Supt. Ricketson said the park should probably be done too, since it has been six years, but it can probably last one more year. The cost of oil and stone is at an all-time low. School Street should be sealed this year.

Use of Orangeville's Crack Sealing Machine

Supt. Ricketson has been in contact with the Superintendent of Orangeville to use their crack sealing machine.

Gravel Roads in the Town

Supt. Ricketson stated that he would love to pave a mile of gravel road on Humphrey Rd. saying that the Town would save money down the road.

Special Meeting to Discuss Highway Projects

A motion was made by Vince Kirsch and seconded by Joe Meyer to schedule a special meeting on June 29, 2016 at 7:30 p.m. at the Sheldon Town Hall to discuss highway paving projects and review pricing for such projects.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Supervisor's Report

County Bills

County bills were \$2,316,347.34.

County Sales Tax Revenue

Sales tax revenue is up \$20,000 from this time last year.

Tentative Equalization Rate

The Town's tentative equalization rate is 81%. Supervisor Becker remarked that the Town needs to do something to get this number back up.

Town Park Lawn Mower

The lawn mower used to mow the Town park started on fire while it was being used. The cost of the mower in 2004 was \$5,144.00. The insurance company has valued it at \$3,807.00 minus a \$1,000 deductible. The Town received a check from Selective for \$2,807.00.

Town Hall Generator

**REGULAR MEETING
SHELDON TOWN BOARD
June 15, 2016**

Supervisor Becker addressed a question that had been asked at the May meeting. There was no maintenance agreement purchased for the generator installed last year. The Highway Dept. will take care of the yearly maintenance of the generator.

Varysburg Water Tank

Supervisor Becker talked with Chatfield Engineers regarding the silt build up in the new tank for the Varysburg Water system. Scott from Chatfield was not concerned about it. It was recommended to monitor it and when the tank has 5 inches of silt to clean out the tank.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Joe Meyer to accept all reports as presented.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Old Business

Generator for Varysburg Water System

The generator has been installed. National Fuel will hook up service.

Salvage Switches from Generator

A motion was made by Vince Kirsch and seconded by Joe Meyer to allow the contractor to salvage switches from the old generator at the Varysburg Water Project.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Re-Seal Brick Town Hall

A motion was made by Vince Kirsch and seconded by Jim Fontaine to table discussion of the sealing of the Town Hall brick until we receive specifications.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Specifications for Varysburg Water District Pumphouse Renovation

A motion was made by Vince Kirsch and seconded by Jim Fontaine to accept the specifications for the Varysburg Water pumphouse renovation and to schedule a pre-bid walk through on July 6, 2016 at 8:00 a.m. with bid opening on July 20, 2016 at 6:00 p.m. and to have the bid awarded at 8:00 p.m. during the regular meeting of the Sheldon Town Board.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Mower Bids – Auctions International

A motion was made by Vince Kirsch and seconded by Joe Meyer to accept the \$130.00 bid for the mower that was listed on Auctions International.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Pickup Truck on Auctions International

Supt. Ricketson stated that the highest bid received on the pickup was \$17,600.00.

**REGULAR MEETING
SHELDON TOWN BOARD
June 15, 2016**

A motion was made by Vince Kirsch and seconded by Joe Meyer to reject the bid of \$17,600.00 and to put the pickup on the front lawn advertising that the truck is for sale on the Auctions International website.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Open Public Hearing – Comprehensive Plan

At 8:00 p.m. a motion was made by Jim Fontaine and seconded by Joe Meyer to open the public hearing for the Comprehensive Plan.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Set Date for Public Hearing – Local Law 1-2016 – Adopting Water Rates Varysburg Water

A motion was made by Jim Fontaine and seconded by Joe Meyer to set the date for Local Law 1-2016 entitled: “Adopting Water Rates for the Varysburg Water District” for July 20, 2016 at 8:00 p.m. during the regular meeting of the Sheldon Town Board.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Varysburg Water – EDU’s

There was a lengthy discussion between Varysburg Water resident Dave Thornton, Varysburg Water rents collector Janet Bonner and the Town Board regarding EDU’s and water usage allowances. Mr. Thornton and Ms. Bonner agree that customers that have multiple EDU’s should be allowed the increase in the water usage effective immediately.

Close Public Hearing – Comprehensive Plan

As there were no comments on the Comprehensive Plan, at 8:45 p.m. a motion was made by Joe Meyer and seconded by Vince Kirsch to close the public hearing for the Comprehensive Plan.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

New Business

Gift of Property – Old Strykersville Hardware Property

A motion was made by Vince Kirsch and seconded by Joe Meyer to purchase the old Strykersville Hardware property, 3849 Route 78, Strykersville, NY 14145 for the sum of \$1.00 from William G. Streicher with the agreement that the local Kiwanis Club will maintain it and to authorize Attorney David DiMatteo to handle all legal documents associated with this land transaction.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

The Board requested documentation from the NYS DEC confirming that the site is clean of contamination. Supervisor Becker will obtain the documentation. The Kiwanis plan to put in park benches and flowers. The question was asked as to the effect on the Town’s insurance premiums. Supervisor Becker responded that the property would be listed as an additional property but no additional cost would be associated with it. Attorney DiMatteo will draw up a contract and bring it to the July meeting.

**REGULAR MEETING
SHELDON TOWN BOARD
June 15, 2016**

Comprehensive Plan – Long Form SEQR

Attorney DiMatteo stated that the new comprehensive plan requires a long form SEQR. The Town Board will be the lead agency. Mr. DiMatteo will bring the long form in July with the hope that the new plan can be adopted in September.

Town Park Upkeep

Supervisor Becker received quotes from various dealers on new lawn mowers for the Town Park. A Ferris mower was approximately \$7,400; Husqvarna \$6,000-\$6,399; John Deere \$6,775, Scag \$12,799.

Town Park Committee Meeting

Councilman Meyer attended a park committee meeting and reported that the bathrooms are in need of repair (sinks are duct taped for leaks), some picnic tables need to be repaired and rail road ties needs to be replaced around the flag pole. The playground needs more chips or mulch. There is a concern with the batting cages – Supervisor Becker will reach out to Jeff Cusmano regarding the batting cages. Councilman Meyer will obtain a “wish list” from the park committee.

Byrncliff Youth Recreation Contract

A motion was made by Joe Meyer and seconded by Vince Kirsch to authorize the Town Supervisor to sign the contract with Byrncliff for the use of the pool and mini-golf at the same rate as 2015: \$24.50 per hour x 60.5 hours for a total of \$1,482.25.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Fund Transfer

A motion was made by Jim Fontaine and seconded by Joe Meyer to authorize the transfer of \$200,000.00 from General Money Market A9901.9 to Highway Money Market DA5031 for June bills and payroll.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

NYS Retirement Hours – Brian Becker

A motion was made by Jim Fontaine and seconded by Joe Meyer that the Town of Sheldon hereby establishes the following standard work day for the title of Sheldon Supervisor and will report the official to the New York State and Local Retirement System based on their record of activities.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Title	Standard Work Day	Name	Term	Record of Activities
Supervisor	6	Brian W. Becker	1/1/16-12/31/19	5.08

**REGULAR MEETING
SHELDON TOWN BOARD
June 15, 2016**

Closing of Manley Road – July 2, 2016

A motion was made by Vince Kirsch and seconded by Joe Meyer to close Manley Road on July 2, 2016 for the fireworks show at Buffalo Hill Village.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Bills:

Supervisor Becker confirmed that the Board had a chance to review the bills.

A motion was made by Vince Kirsch and seconded by Jim Fontaine that the General Bills #146 to #180 for a Total of \$5,110.22, the Highway Bills #87 to #99 for a Total of \$287,890.95, the Trust & Agency Bills #21 to #24 for a Total of \$1,670.72 the Varysburg Water District Bills #29 to #33 for a Total of \$1,120.65 and the Lighting District Bills for a Total of \$707.76 be paid.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Open Floor to Comments

At 9:45 p.m. Supervisor Becker opened the floor to comments.

Enter into Executive Session

At 9:50 p.m. a motion was made by Vince Kirsch and seconded by Joe Meyer to enter into Executive Session to discuss bids received from landscapers interested in mowing the Town Park. The decision to enter Executive Session was based on the desire to not disclose information that may give contractors an unfair advantage if a bid is not decided upon tonight.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Exit Executive Session

At 10:25 p.m. a motion was made by Jim Fontaine and seconded by Joe Meyer to exit Executive Session regarding landscaping at the Town park.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Award of Mowing at Town Park

A motion was made by Vince Kirsch and seconded by Joe Meyer to award the mowing of the Town park to RPM Tree Service, 3848 Sunset Drive, Strykersville who submitted a bid of \$975.00 for the rest of the 2016 season.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.

Adjournment

At 10:30 p.m. a motion was made by Vince Kirsch and seconded by Joe Meyer to adjourn the June 15, 2016 regular meeting of the Sheldon Town Board.

Ayes: (4) Becker, Fontaine, Kirsch, Meyer Absent: (1) Armbrust, Nays: (0) Motion Carried.