

**REGULAR MEETING
SHELDON TOWN BOARD
March 15, 2016**

The Regular Meeting of the Sheldon Town Board held March 15, 2016 at the Sheldon Town Hall was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Mike Armbrust, Jim Fontaine, Vince Kirsch
Recording Secretary: Town Clerk Carol Zittel
Absent: Councilman Joe Meyer

Also Present: Highway Superintendent David Ricketson .A signed list of all present is on file in the Town Clerk's office.

Minutes

A motion was made by Jim Fontaine and seconded by Vince Kirsch that the minutes from the February 16, 2016 regular meeting and the March 4, 2016 Varysburg Water meeting be approved.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Communications

The Town Clerk, Carol Zittel, reported on the following:

#8 Fire Department Reports

Financial reports and list of officers were received from the Strykersville Fire Company and the Varysburg Fire Company. All fire companies have submitted their 2015 reports.

#9 Local Government Conference

Southern Tier West is hosting their annual conference at Houghton College on May 11th. The Town Clerk plans to attend and highly recommends this training available to all Town officials.

#10 Energy Report

Katie Chmura, Town Bookkeeper, distributed copies of the annual energy report.

#11 Internet & Phone Historical Society Schoolhouse

The current monthly bill for phone and internet at the Schoolhouse is \$103. The Town Board asked the Town Clerk to reach out to the Historical Society to see if phone and internet is necessary. The Historical Society responded that phone service is not necessary since everyone has cell phones but that the internet is necessary except during the winter months.

A motion was made by Vince Kirsch and seconded by Mike Armbrust to cancel the phone service at the Historical Society Schoolhouse and to switch to seasonal service during the winter months.

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#12 Town Hall Sign

VSP Graphics has offered to update the Town Hall sign at no cost to the Town.

#13 Relay for Life

A motion was made by Mike Armbrust and seconded by Jim Fontaine to grant permission to the Relay for Life participants to hang banners/ribbons in the Town.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

#14 Time Warner Contract

The Town Clerk has received emails from Town residents inquiring about extending broadband service in the Town. Supervisor Becker reported that the County Planning Board sent each Town in Wyoming County a survey regarding internet service. Supervisor Becker also reported that New York State has a new initiative for rural broadband service. The Town's current contract with Time Warner is good until the end of 2017.

Reports

Financial Reports were presented for the month of February 2016 from the Town Supervisor, Town Clerk and the Town Justice.

Highway Superintendent's Report

Superintendent Ricketson reported that the department has been spring patching and ditching. They have a preliminary layout for Almeter Road. No major breakdowns to report.

Salt & Sand

Councilman Kirsch asked how much salt and sand is left in the storage building. Superintendent Ricketson responded that approximately 1600 tons of mixed. Supt. Ricketson also reported that no salt has been purchased off of this year's budget allocation. Supt. Ricketson stated that he would rather not fill up the building. The Board agreed that salt should not be bought at this time.

Supervisor's Report

Supervisor Becker reported on the following:

Payroll Summary

Supervisor Becker reported that he added a new report for the Board's review each month. The report is a payroll summary. Supervisor Becker asked Katie Chmura, Town Bookkeeper, to add the overtime figures to the report and to include a year by year comparison on overtime.

Wyoming County Bills

County bills were \$2,549,358.84.

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4-H Scholarship Opportunity

Supervisor Becker said he is able to award a Sheldon youth aged 8-16 to receive a 4-H camp scholarship. If anyone on the Board has a suggestion they should let him know.

Wyoming County Hospital Receives State Funding

The Hospital has received \$20 million in state funding.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Vince Kirsch to accept all reports as presented.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Old Business

Teamsters – Highway Contract

Supervisor Becker stated that the highway contract has not been approved yet. He will suggest the Board go into Executive Session at the end of tonight's meeting.

Assessor Report

Assessor, Ken Pike, addressed the Board. Mr. Pike distributed a list of properties that were not properly inventoried.

Town Hall Renovations - Baseboard

Supervisor Becker will reach out to Harding's Furniture and Flooring to set up a date for them to repair the baseboard trim.

Quotes – Sealing Floors

The Board requested a quote from Jim Weston for sealing the Town Hall floors. Mr. Weston had already sealed two of the hall offices in 2015. The remaining floor tile in the hall to be sealed is the corridor, the Court office and the court room.

A motion was made by Vince Kirsch and seconded by Jim Fontaine to hire Jim Weston, of J&J Carpet Care, to seal the Town Hall floors at a cost of \$750.00 which will include 1 coat of sealer and 3 coats of wax.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

The Town Clerk will set up a time for the floor to be sealed after Attica Flooring repairs the baseboard trim.

New Pickup Truck – Highway Superintendent

The Highway Superintendent used the Chautauqua County bid specifications for a new pickup truck. He received quotes from Cappelino's and Joe Basil Chevrolet. The Cappelino quote was \$29,430.59. The Joe Basil quote was \$28,522.00.

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Motion to Purchase Pick Up Truck

A motion was made by Mike Armbrust and seconded by Jim Fontaine to authorize the purchase of a 2016 Chevrolet Silverado 1500 4WD Double Cab 143.5" Work Truck at a cost of \$28,522.00 from Joe Basil Chevrolet Inc., 5111 Transit Rd., Depew, NY 14043.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Motion to Declare 2014 Pickup as Surplus

A motion was made by Mike Armbrust and seconded by Jim Fontaine to declare the 2014 highway pickup truck as surplus and to authorize the Town Clerk to notify Joe Basil Chevrolet of a notice of intent to purchase the 2016 pickup.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

County Building Agreement

Supervisor Becker suggested that the Town Board meet with County Code Enforcement Officer Don Roberts before signing the County Building Agreement. The Board asked the Clerk to try to set up a meeting for March 30th at the Town Hall. The Town Clerk will advertise the meeting as soon a date has been decided upon.

Town Insurance Policy

Supervisor Becker suggested that the Town Board meet with Tompkins Insurance Representative, Mike Hardie, regarding the Town insurance policy. The Board asked the Clerk to set up a meeting date for March 30th after the Board meets with Don Roberts. The Town Clerk will advertise the meeting as soon as a date is finalized

New Business

Landscaping of Town Hall

A motion was made by Mike Armbrust and seconded by Jim Fontaine to authorize the Town Clerk to obtain at least three quotes for the mowing and landscaping of the Town Hall property. The quotes should include mowing, landscaping, the planting of flowers around the flag pole and mulching.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Supervisor Becker Excuses Himself from Meeting

At 8:40 p.m. Supervisor Becker excused himself from the meeting so that the Board could discuss the hiring of a new highway employee. Deputy Supervisor, Mike Armbrust, ran the meeting while Supervisor Becker stepped away. Highway Superintendent David Ricketson addressed the Board and explained to the Board that per NYS Highway Law, the Town Highway Superintendent has the right to hire or fire highway employees. Kevin Becker has been a part time employee for 17 years and was in fact offered a highway position before Jimm Crow was hired.

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Hiring of Kevin Becker – Town Highway Employee

A motion was made by Vince Kirsch and seconded by Jim Fontaine to approve the hiring of Kevin Becker as a Town Highway Employee with a start date of April 1, 2016.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Supervisor Becker Re-Joins Meeting

At 8:50 p.m. Supervisor Becker returned to the meeting.

Ordering Chairs for Court Room Bench

The Board reviewed the specifications on the chairs that will be ordered for the Court bench.

The Board agreed to stay with the chairs that had been quoted by Buffalo Office Interiors.

Appoint Cindy Stoddard to Board of Assessment Review

A motion was made by Jim Fontaine and seconded by Vince Kirsch to appoint Cindy Stoddard, 1850 Schwab Rd., Varysburg, NY to the Board of Assessment Review with a term of 3/15/16 to 9/30/20.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Single Authorization – Highway Superintendent Training

A motion was made by Mike Armbrust and seconded by Vince Kirsch to authorize the Highway Superintendent to attend all applicable classes/trainings in 2016.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Authorization of Public Hearing – Town Planning Board Comprehensive Plan

A motion was made by Vince Kirsch and seconded by Jim Fontaine to authorize the Town Planning Board to advertise a public hearing for the new Town Comprehensive Plan for April 6, 2016 at 7:00 p.m. at the Sheldon Town Hall.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Varysburg Water – Gasiewicz Meter

A motion was made by Vince Kirsch and seconded by Mike Armbrust to table discussion of the installation of the water meter at the Gasiewicz property until Supervisor Becker can get more information.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Authorization to Close Out Varysburg Water Capital Fund

A motion was made by Vince Kirsch and seconded by Mike Armbrust to authorize the Town Bookkeeper to issue a check for \$38,914.49 to close out the Varysburg Water Capital Fund and deposit the check into the regular Varysburg Water District Fund thereby amending the Varysburg Water District Budget by \$38,914.49.

Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

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Bills

A motion was made by Vince Kirsch and seconded by Mike Armbrust that the General Bills #56 to #79 for a Total of \$14,551.26, the Highway Bills #31 to #46 for a Total of \$13,618.08, the Trust & Agency Bills #9 to #10 for a Total of \$292.29 the Varysburg Water District Bills #15 to #16 for a Total of \$45.89 the Capital Project Bills #7 to #7 for a Total of \$38,914.49 and the Lighting District Bills for a Total of \$833.63 be paid
Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Comments from the Floor

Supervisor Becker opened the floor to comments.

Varysburg Water – Out of District Users

There are three out of district Varysburg Water District customers who are overdue in paying their bills. The Board asked Katie Chmura, Town Bookkeeper, to send out a second notice.

Executive Session – Teamsters Contract

A motion was made by Mike Armbrust and seconded by Jim Fontaine to enter into Executive Session to discuss teamster contract negotiations. Only the Board members went into the session. The Town Clerk and the rest of the meeting attendees left the meeting room.
Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Exit Executive Session

A motion was made by Vince Kirsch and seconded by Jim Fontaine to exit Executive Session.
Ayes: (4) Becker, Armbrust, Fontaine, Kirsch Nays: (0) Absent: (1) Meyer Motion Carried.

Adjournment

At 10:12 p.m. a motion was made by Mike Armbrust and seconded by Vince Kirsch to adjourn the March 15, 2016 regular meeting of the Sheldon Town Board.

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