

**REGULAR MEETING
SHELDON TOWN BOARD
May 20, 2020**

The Regular Meeting of the Sheldon Town Board held May 20, 2020 via Zoom teleconference was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Mike Armbrust, Joe Meyer, Jim Fontaine, Vince Kirsch
Recording Secretary: Town Clerk Carol Zittel
Also present: Katie Chmura, Bookkeeper; Attorney David DiMatteo

Minutes

A motion was made by Jim Fontaine and seconded by Joe Meyer that the minutes from the February 19, 2020 regular meeting be approved.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Due to the COVID-19 pandemic there was no board meeting in the months of March and April.

Communications

No communications from the Town Clerk

Reports

The Town Supervisor distributed the supervisor financial report and the cash flow report.

Highway Superintendent Report

The Town Clerk read the written report submitted by David Ricketson, Highway Superintendent

- We have been cleaning ditches and have replaced 4 driveway pipes installed 1 new pipe for a total of 5 driveways.
- The roads we have been working on include Royce Rd., Maxon Rd., Thomas Rd., Centerline Rd., Schwab Rd. Factory Rd. and Burroughs Rd.
- We plowed and sanded on the 16th and 17th of April for the last time this season.
- Stripped the trucks of plows and frames Tuesday 5/19 as we are paving for Weathersfield today 5/20.
- Plan to pave Bloecher Rd in the next 2 weeks.
- The new shop heater was installed by SHPE, is working excellent, seems very efficient and running much less than the old one.

Supervisor's Report

Supervisor Becker reported the following:

DASNY Reimbursement – Salt Storage Building

The \$75,000 payment from DASNY was received.

Acceptance of Reports

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A motion was made by Joe Meyer and seconded by Vince Kirsch to accept all reports as presented.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Old Business:

Acceptance of Auditor's Report – Don Przbyl, auditor

A motion was made by Vince Kirsch and seconded by Mike Armbrust to accept the Auditor's report of 2019 financial records of the Town Justices, Town Clerk and Town Supervisor as submitted by Don Przbyl, auditor.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

2020 Swim Program

A motion was made by Jim Fontaine and seconded by Joe Meyer to table the decision on whether to proceed with the 2020 swim program until the June meeting.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Court Security Agreement

A motion was made by Jim Fontaine and seconded by Mike Armbrust to authorize the Town Supervisor to sign the court security agreement with the Wyoming County Sheriff's Office.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Schofield Zoning Violation

Attorney DiMatteo has communicated with Mr. Bengert, Attorney for the Schofields. Mr. Bengert stated that he will submit the required paperwork agreeing to the deed restrictions to Mr. DiMatteo soon. The next fine payment is due on July 1st and it is expected to be on time.

NYSEG – LED Light Conversion

A motion was made by Joe Meyer and seconded by Jim Fontaine to authorize the Town Supervisor to sign the LED conversion agreement with NYSEG.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Solar Law

The Town Board took lead agency for the solar law in August 2019. Attorney DiMatteo will refer the law to the County Planning Board for their review after SEQR is completed.

Varysburg Fire 100th Anniversary

The Varysburg Fire Department has postponed their 100 year anniversary celebration due to COVID.

New Business:

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Landscaping Contract – Maple Tree Environmental

A motion was made by Joe Meyer and seconded by Mike Armbrust to authorize the Town Supervisor to enter into a contract with Maple Tree Environmental, Dennis Eley, owner, for landscaping services to the Town Hall, Town Park and Varysburg Water.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Public Hearing – Special Use Permit – Adam Rayner Automotive Repair Shop

A motion was made by Mike Armbrust and seconded by Joe Meyer to schedule a public hearing on June 17, 2020 at 7:30 p.m. for the Special Use Permit application submitted by Adam Rayner to operate an automotive repair shop at his residence on Centerline Rd.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Battery Storage Law

Attorney DiMatteo will provide the Planning Board with a sample battery storage law for their review.

Plexiglass Window – Town Clerk’s Office

The Town Clerk has requested a plexiglass window for her office.

Authorization to Purchase New Laptop for Bookkeeper

The 2020 Town Budget has \$1,000.00 budgeted for bookkeeper equipment.

A motion was made by Vince Kirsch and seconded by Joe Meyer to authorize the purchase of a new laptop for the Town Bookkeeper.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

June and August Meetings – Alternate Locations Cancelled

A motion was made by Mike Armbrust and seconded by Joe Meyer to hold the June meeting via zoom teleconference instead of at the Town Park and to change the location of the August meeting from the Historical Society to the Town Hall.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Tree Removal – Strykersville Cemetery

Councilman Armbrust reported that there were trees at the Strykersville Cemetery that were posing a dangerous situation. Tree removal company, Tree Care, have removed two trees at a cost of \$7,200.00.

A motion was made by Mike Armbrust and seconded by Jim Fontaine to pay \$2,200 toward the \$7,200 bill incurred by the Strykersville Cemetery Association and to also provide a load of top soil.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

The Town Board expressed appreciation to Lindsay Hyman and Shannon and Joe Yox for the extraordinary job they are doing to get things in order for the Cemetery Association.

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IT Services – Todd McConnell

The Town Hall was without internet service for over a week. Time Warner indicated that an IT person should be called as the problem was not on their end. Todd McConnell, Director of IT Services for Wyoming County was called and fixed the issue promptly. Todd provides IT services for many other Towns and will send an IT agreement for the Supervisor's signature. A motion was made by Joe Meyer and seconded by Jim Fontaine to enter into an IT agreement with Todd McConnell to provide IT services to the Town Hall offices.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Fund Transfer

A motion was made by Joe Meyer and seconded by Vince Kirsch to authorize the transfer of \$200,000.00 from General Money Market A1083 to Highway Money Market DA1083 for February through May 2020 bills and payroll.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Bills:

Supervisor Becker confirmed that the Board had a chance to review the bills.

A motion was made by Jim Fontaine and seconded by Vince Kirsch that the
3/20/20 General Bills #46 to #74 for a Total of \$19,889.57, the
4/15/20 General Bills #75 to #85 for a Total of \$3,685.19, the
5/20/20 General Bills #86 to #103 for a Total of \$6,915.90, the
3/20/20 Highway Bills #35 to #54 for a Total of \$29,531.53, the
4/15/20 Highway Bills #55 to #66 for a Total of \$22,368.32, the
5/20/20 Highway Bills #67 to #80 for a Total of \$12,572.79, the
3/20/20 Trust & Agency Bills #7 to #10 for a Total of \$541.15, the
4/15/20 Trust & Agency Bills #11 to #13 for a Total of \$472.66, the
5/20/20 Trust & Agency Bills #14 to #17 for a Total of \$778.99, the
3/20/20 Varysburg Water District Bills #11 to #16 for a Total of \$2,284.07, the
4/15/20 Varysburg Water District Bills #17 to #18 for a Total of \$342.10, the
5/20/20 Varysburg Water District Bills #19 to #23 for a Total of \$28,955.11, and the
3/20/20 Lighting District Bills for a Total of \$838.62
4/15/20 Lighting District Bills for a Total of \$846.31
5/20/20 Lighting District Bills for a Total of \$806.41 be paid.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.

Comments from the Floor

No residents present for the meeting – no comments.

Adjournment

A motion was made by Vince Kirsch and seconded by Joe Meyer to adjourn the May 20, 2020 meeting of the Sheldon Town Board.

Ayes: (5) Becker, Armbrust, Meyer, Fontaine, Kirsch Nays: (0) Motion Carried.