

**REGULAR MEETING  
SHELDON TOWN BOARD  
November 17, 2015**

The Regular Meeting of the Sheldon Town Board held November 17, 2015 at the Sheldon Town Hall was called to order by Town Supervisor John Knab at 7:00 p.m.

Present: Supervisor John Knab  
Councilmen: Vince Kirsch, Brian Becker, Mike Armbrust, Joe Meyer  
Recording Secretary: Town Clerk Carol Zittel  
Highway Superintendent David Ricketson

Also Present: Arcade Herald reporter Brianna Naughton. A signed list of all present is on file in the Town Clerk's office.

**Minutes**

A motion was made by Mike Armbrust and seconded by Joe Meyer that the minutes from the October 20, 2015 regular meeting and the November 4, 2015 budget public hearing be approved. Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Communications**

The Town Clerk reported on the following:

**#36 Filing of Local Law 1-2015**

The Town Clerk received notification from the NYS Dept. of State that Local Law 1-2015, Tax Override, was filed.

**#37 Town Attorney**

The Town Clerk distributed a letter from a local law firm interested in representing the Town.

**#38 Association of Towns Trainings**

A motion was made by Mike Armbrust and seconded by Vince Kirsch to authorize Town officials to attend upcoming trainings and seminars by the NYS Association of Towns including a newly elected official webinar on December 10<sup>th</sup>, a newly elected official training in Rochester January 6-8<sup>th</sup>, and the annual conference in New York City February 14-17<sup>th</sup>.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**#39 Historical Society Newsletter**

The Town Clerk received a letter from the Sheldon Historical Society which she will email to the Town Board. The letter recapped the activities of the Historical Society in 2015 and thanked the Board for their support.

**Reports**

Financial Reports were presented for the month of October 2015 from the Town Supervisor, Town Clerk and the Town Justices.

**REGULAR MEETING  
SHELDON TOWN BOARD  
November 17, 2015**

**Highway Superintendent's Report**

Sheldon Highway Superintendent David Ricketson reported on the following:

**Plows Ready for Winter**

Supt. Ricketson reported that the plows are ready. The Dept. has been busy painting trucks and plows.

**Overhead Doors in Highway Garage**

Supt. Ricketson received two quotes to replace twelve cables on the 14x14 overhead doors in the highway bays. Ruup Overhead Doors returned a quote of \$1,248.00 and Raynor Overhead Doors submitted a quote of \$1,044.00. Batavia Overhead Doors was also contacted for a quote but did not respond.

A motion was made by Mike Armbrust and seconded by Vince Kirsch to authorize the Highway Superintendent to hire Raynor Overhead Doors to replace 12 cables on the 14x14 overhead doors at a cost of \$1,044.00.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Supervisor's Report**

Supervisor Knab reported on the following:

**Wind Project Payment**

The Town received \$843,556.90 from Invenergy on October 30<sup>th</sup>.

**Sale of Old Generator**

The Town received \$735.00 from Auctions International on the sale of the generator.

**Mortgage Tax Payment**

The Town received a mortgage tax payment of \$10,715.68 from Wyoming County.

**Shared Certified Swim Instructor with T/Bennington**

A motion was made by Vince Kirsch and seconded by Brian Becker to approve splitting the cost (\$90.00 per Town) with the Town of Bennington for certification of a swim instructor that would be utilized by both the Town of Bennington and the Town of Sheldon for their summer swim programs.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Co-Pays – Highway Superintendent**

Supervisor Knab asked the Board, on behalf of Highway Superintendent Ricketson, if the Town would pay his co-pays as the Town currently does for the highway employees.

A motion was made by Mike Armbrust and seconded by Joe Meyer to table discussion until after highway department contract negotiations are concluded, on the issue of paying co-pays for the Highway Superintendent.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**REGULAR MEETING  
SHELDON TOWN BOARD  
November 17, 2015**

**County Tax Rate 2016**

As of today, the County tax rate would reflect a 3.44% increase over 2015. There are two County budget public hearings scheduled for December 1, 2015, one at 11:30 a.m. and one at 7:00 p.m.

**Wyoming County Bills**

County bills for October 2015 were \$1,946,333.03.

**Gas Meter at Varysburg Water Pumphouse**

Supervisor Knab had the gas meter removed at the pumphouse by National Fuel. The Town will no longer receive a bill.

**Water Lines in Town of Orangeville**

Supervisor Knab attended the Town of Orangeville's October meeting to ask their Board to waive taxes on the Varysburg Water lines that run through Orangeville. The Orangeville Board wanted to talk to their Tax Assessor, Nick Grover, to confirm his approval before authorization.

**Town Hall/Perl Property Line Agreement**

Supervisor Knab informed the Board that a property line agreement, that was drawn up in the 1990's after a disagreement on property lines, was signed by Bruce and Paul Perl and Supervisor John Kanb. Supervisor Knab asked the Board if they felt it should be filed in the County Clerk's office, to which the Board responded that no, it was not necessary to file it at the County.

**Acceptance of Reports**

A motion was made by Vince Kirsch and seconded by Joe Meyer to accept all reports as presented.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Old Business**

**Architect & Contractor's Bill Pulled from Abstracts**

In tonight's bills, there was a bill from Architect Heather Nemeč that included \$1,600.00 in charges for additional services. There was also the final bill from Straightline Construction. The Town Board asked the Town Clerk to pull these bills from tonight's abstracts and to hold off payment to Ms. Nemeč and Straightline Construction until the construction punch list has been completed. The Board will discuss these bills at their December meeting.

**Punch List – Town Hall Renovation**

Supervisor Knab and Councilman Kirsch will meet with Architect, Heather Nemeč, to inspect hall construction and draw up a punch list.

**REGULAR MEETING  
SHELDON TOWN BOARD  
November 17, 2015**

**Vinyl Baseboard Install – Town Hall**

A motion was made by Vince Kirsch and seconded by Brian Becker to hire Attica Flooring to add vinyl baseboard trim at designated areas in the Town hall at a cost of less than \$200.00.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Finishing Touches on Hall Renovation**

A motion was made by Vince Kirsch and seconded by Mike Armbrust to hire Tom Dominesey to paint the assessor's office, the Town Clerk's customer window, install a chair rail in the court room and other construction odds and ends that are needed to complete the renovation.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**New Business**

**Notice in Tax Bills**

A motion was made by Brian Becker and seconded by Joe Meyer to authorize that a notice be inserted in the tax bills regarding windmill revenue and the tax levy for 2016

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Varysburg Water Project**

A motion was made by Mike Armbrust and seconded by Vince Kirsch to accept the Varysburg Water Project as complete, except for the remaining work to be completed by Statewide Aquastore, and recommend final payments.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Varysburg Water Project – Pay Application #5 Morsch Pipeline**

A motion was made by Mike Armbrust and seconded by Vince Kirsch to approve pay application #5 to Morsch Pipeline for Varysburg Water System Improvements in the amount of \$25,814.11.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Varysburg Water Project – Pay Application #3 Statewide Aquastore**

Supervisor Knab was contacted by Scott Mattison from Chatfield Engineers advising that the complete payment should not be made to Statewide Aquastore yet. Mr. Mattison recommended paying \$19,117.00 of the \$21,867.00 bill until the change order for installation of the new service and meter socket to the well house is made.

A motion was made by Mike Armbrust and seconded by Vince Kirsch to approve pay application #3 to Statewide Aquastore for Varysburg Water System Improvements in the amount of \$19,117.00.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**REGULAR MEETING  
SHELDON TOWN BOARD  
November 17, 2015**

**Williamson Law Book Contract – Town Clerk Software**

A motion was made by Vince Kirsch and seconded by Brian Becker to authorize the Town Supervisor to sign the contract with Williamson Law Book for Town Clerk software in the annual amount of \$300.00.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Budget Transfers**

A motion was made by Mike Armbrust and seconded by Joe Meyer to authorize the following budget transfers:

\$28,613.74 from BAN-principal SW1-9730.6 to SW1-9950.9 Transfer to Capital Projects Contractual

\$5,000.00 from DA2665 Sales of Equipment to DA5130.2 Machinery Equipment for Paver

\$302.92 from DA5130.1 Machinery P/S to DA5112.1 Permanent improvements P/S

\$612,460.00 from A9901.9 transfers to other funds to DA5031 Interfund transfers (for highway portion of windmill revenue)

\$25,000.00 from General Fund A391 Due from Other funds to Hazardous

Mitigation/Streambank Project HG630 Due to other funds (to be repaid in February 2016 using tax levy)

\$900.00 from General Fund A391 due from other funds to lighting district SL(1-4)630 Due to Other Funds (to be repaid in January 2016 using restricted assets) needed for December 2015 NYSEG bills

\$77,460.00 from General Money Market A9901.9 to Highway Money Market DA5031 for Nov. 2015 bills and payroll

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Bills**

A motion was made by Brian Becker and seconded by Joe Meyer that the

General Bills #372 to #408 for a Total of \$65,322.38, the

Highway Bills #175 to #188 for a Total of \$53,799.81, the

Streambank Revitalization Bills #3 to #6 for a Total of \$90,882.40, the

Trust & Agency Bills #46 to #49 for a Total of \$1,242.56 the

Varysburg Water District Bills #68 to #75 for a Total of \$1,703.31 the

Capital Project Bills #25 to #28 for a Total of \$136,931.63 and the

Lighting District Bills for a Total of \$896.68 be paid.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer Nays: (0) Motion Carried.

**Auditing of Town Supervisor Financial Records**

Supervisor Knab informed the Board that the auditor was in the office today auditing the Supervisor's financial records. The auditor seemed impressed by Katie's work and the Town's financial status. A report will be compiled and hopefully submitted by the December regular meeting.

**REGULAR MEETING  
SHELDON TOWN BOARD  
November 17, 2015**

**Comments from the Floor**

**Streambank Revitalization Project – Parton Property**

Resident Mark Parton expressed his thanks to the Board for the streambank revitalization project that was initiated for his property. He expressed appreciation for the effort and said the work looks good.

**Adjournment**

At 8:24 p.m. a motion was made by Joe Meyer and seconded by Vince Kirsch to adjourn the November 17, 2015 meeting of the Sheldon Town Board.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Meyer    Nays: (0)    Motion Carried.