

**REGULAR MEETING
SHELDON TOWN BOARD
October 17, 2018**

The Regular Meeting of the Sheldon Town Board held October 17, 2018 at the Sheldon Town Hall was called to order by Town Supervisor Brian Becker at 7:30 p.m.

Present: Supervisor Brian Becker
Councilmen: Jim Fontaine, Vince Kirsch, Mike Armbrust, Joe Meyer
Recording Secretary: Town Clerk Carol Zittel
Also present: David Ricketson, Highway Superintendent
A signed list of all present is on file in the Town Clerk's office.

Minutes

A motion was made by Vince Kirsch and seconded by Jim Fontaine that the minutes from the September 19, 2018 regular meeting be approved.
Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Communications

The Town Clerk had no communications.

Reports

Financial Reports were presented for the month of September 2018 from the Town Supervisor, Town Clerk and the Town Justices. The Town Supervisor distributed a cash flow report and payroll reports.

Highway Superintendent's Report

Highway Superintendent David Ricketson reported on the following:

Oil & Stoning

The Department completed oil and stoning 7.2 miles of road at an approximate cost of \$104,000.00.

Blacktop Roller

The blacktop roller had an oil leak, bearing noise and wheel pressure. Baschmann's estimate is \$11,066.82.

A motion was made by Jim Fontaine and seconded by Joe Meyer to authorize the Highway Superintendent to repair the blacktop roller at the estimated cost of \$11,066.82.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Supervisor's Report

Supervisor Becker reported on the following:

County Bills

Wyoming County bills were \$2,398,495.08.

**REGULAR MEETING
SHELDON TOWN BOARD
October 17, 2018**

Sales Tax Revenue

County sales tax revenue is up \$250,000.00 in 2018 with three months left in the year.

Varysburg Water

Supervisor Becker and the Town Clerk attended a meeting with the Varysburg Water Board on October 2nd. The Varysburg Water customer list was reviewed customer by customer to confirm that billing on taxes and quarterly for water usage is correct. There were some changes made to the customer list: A parcel was found that should be charged for ½ an EDU, the Varysburg Hotel will be increased to 4 EDU's. The Dollar General will be billed for 5 EDU's. These changes were communicated by Supervisor Becker to Jim Kirsch at Real Property. Customers that were overbilled last year will see a credit on this year's tax bill. The Town park pays for one EDU for the mortgage and maintenance fee, however, churches and the fire hall do not get charged. The Water Board wants to continue to not charge these organizations for 2019. The water board will meet again on April 23, 2019.

Varysburg Water – Purchase of a Chemical Pump

Supervisor Becker was informed by AJ Dyrbala, Varysburg Water Operator, that we only have one chemical pump that is working. AJ received a price quote of \$1,380.00 for a new pump. A motion was made by Jim Fontaine and seconded by Vince Kirsch to authorize AJ Dyrbala to purchase a new commercial injection pump at an approximate cost of \$1,380.00 on the condition that Steve Perkins from the Department of Health confirms that this is a reasonable price and that a quote for rebuilding the old pump is not more reasonable.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Fall 2018 Regional Local Government Workshop

A motion was made by Vince Kirsch and seconded by Joe Meyer to authorize Town elected and appointed officials to attend the November 14, 2018 training at the Quality Inn in Batavia, NY.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Joe Meyer to accept all reports as presented.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Old Business

Kiwanis – Garden Property in Strykersville

Sheldon Wholesale will sell the Town 25 yards of natural hardwood bark mulch for \$16/yard for a total cost of \$400.00. Sheldon Wholesale's standard price for the mulch is \$40/yard. The highway department will do the hauling. Councilman Armbrust reported that Steve Beechler will be calling the Audubon Society regarding ordering plants. Councilman Armbrust asked the Town Clerk if we received a bill for the concrete materials to which the Clerk responded that we had not.

**REGULAR MEETING
SHELDON TOWN BOARD
October 17, 2018**

Electric Bill – Sheldon Historical Society Schoolhouse

The Board reviewed the NYSEG bills from the past year at the schoolhouse and determined that the air conditioning must have been the reason for the high bills over the past few months.

Varysburg Water Tank Inspection

Supervisor Becker reported that AJ Dyrbala has a name of a company that does tank cleaning. Supervisor Becker will get a quote from the company that AJ had in mind.

Zoning Complaint – Mills Property

Mr. Mills was fined for his zoning violation. The property has been cleaned up and the case is settled. The Zoning Officer will keep an eye on the property.

Special Use Permits – Annual Review

A motion was made by Mike Armbrust and seconded by Jim Fontaine to authorize the Town Clerk to send the Town Zoning Officer a list of special use permits issued in the past ten years and to have the Zoning Officer review compliance and/or determine if the special use permit is still active. The permits issued to Keith Fioretti and Steve Rickettson were mentioned specifically as the Board is unsure if either of these special use permits are still actively in use. Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Salt Building – DASNY/Senator Gallivan Funding

The grant paperwork will be mailed to DASNY within the week. There was a short discussion on the need to hire an engineer to draw up plans for the salt building. Supervisor Becker will ask his contacts at the next County meeting for specifications similar to our project to use as a reference.

Proposition on Ballot – Town Clerk Term

A motion was made by Vince Kirsch and seconded by Joe Meyer to authorize the Town Clerk to advertise the proposition and polling location in the Attica and East Aurora Pennysaver October 28th publication.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

New Business

Adopting New Sexual Harassment Policy

The Town Board reviewed the new proposed sexual harassment policy. NYS implemented new legislation which requires the adoption of a policy which meets their minimum model. The Town of Sheldon used the policy adopted by Wyoming County and modified it for the Town's use. Per the new policy reports of sexual harassment shall be made to the Town Supervisor or Deputy Town Supervisor.

A motion was made by Jim Fontaine and seconded by Vince Kirsch to adopt the new sexual harassment policy.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

**REGULAR MEETING
SHELDON TOWN BOARD
October 17, 2018**

Permission to Pay 2018 Western Star Bond Anticipation Note (BAN)

A motion was made by Vince Kirsch and seconded by Mike Armbrust to authorize the payment of \$160,414.50 in principal and \$3,609.33 in interest for the 2018 Western Star BAN.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Permission to Pay Road Paving Bond Anticipation Note (BAN)

A motion was made by Vince Kirsch and seconded by Mike Armbrust to authorize the payment of \$256,666.66 in principal and \$5,775.00 in interest for the Road Paving BAN. (this will be a pre-pay as the bill has not been received yet)

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Renewal of BAN – 2018 Western Star

A motion was made by Vince Kirsch and seconded by Mike Armbrust to authorize the renewal of the BAN for \$80,207.25 for the purchase of the 2018 Western Star.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Renewal of BAN – Road Paving

A motion was made by Vince Kirsch and seconded by Mike Armbrust to authorize the renewal of the BAN for \$128,333.33 for the Road Paving BAN.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Tax Cap Override

Supervisor Becker noted that a tax cap override is not needed this year.

Adopt Tentative Budget as 2019 Preliminary Budget

A motion was made by Joe Meyer and seconded by Jim Fontaine to adopt the tentative budget as the 2019 preliminary budget and to set the date for the budget public hearing for November 7, 2018 at 7:30 p.m.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Budget Transfer

A motion was made by Joe Meyer and seconded by Mike Armbrust to authorize the transfer of \$336,873.91 from Highway Money Market DA9901.9 Interfund Transfer to Capital Fund HA5031 Interfund Transfer.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Budget Transfer

A motion was made by Joe Meyer and seconded by Vince Kirsch to authorize the transfer of \$466,372.00 from General Money Market A1083 to Highway Money DA1083.

Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

**REGULAR MEETING
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October 17, 2018**

Budget Transfer

A motion was made by Joe Meyer and seconded by Mike Armbrust to authorize the transfer of \$177.76 from A1640.4 Central Garage Contractual to A9060.8 Hospital & Medical Insurance.
Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Bills

Supervisor Becker confirmed that the Board had a chance to review the bills.
A motion was made by Vince Kirsch and seconded by Mike Armbrust that the General Bills #295 to #324 for a Total of \$24,486.88, the Highway Bills #143 to #155 for a Total of \$275,723.56, the Trust & Agency Bills #30 to #32 for a Total of \$515.08, the Varysburg Water District Bills #67 to #73 for a Total of \$1,029.65 and the Lighting District Bills for a Total of \$915.92 be paid.
Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.

Comments from the Floor

Supervisor Becker opened the floor to comments.

NYS Cemetery Contact

Councilman Meyer asked Supervisor Becker to get him the contact information for the local woman who works for NYS Cemeteries. Councilman Meyer will try to get information on the Town's responsibilities for cemeteries in the township.

Adjournment

At 8:45 p.m. a motion was made by Vince Kirsch and seconded by Joe Meyer to adjourn the October 17, 2018 meeting of the Sheldon Town Board.
Ayes: (5) Becker, Kirsch, Fontaine, Armbrust, Meyer Nays: (0) Motion Carried.