

**REGULAR MEETING
SHELDON TOWN BOARD
September 16, 2014**

The Regular Meeting of the Sheldon Town Board held September 16, 2014 at the Sheldon Town Hall, was called to order by Town Supervisor John Knab at 7:00 p.m.

Present: Supervisor John Knab
Councilmen: Vince Kirsch, Brian Becker, Mike Armbrust, Jim Fontaine
Recording Secretary: Town Clerk Carol Zittel
Not Present: Highway Superintendent David Ricketson, Attorney DiMatteo
Also Present: Zoning Officer Ken Martin, Arcade Herald reporter Brianna Naughton. A signed list of all present is on file in the Town Clerk's Office.

Minutes

A motion was made by Jim Fontaine and seconded by Brian Becker that the minutes from the August 18, 2014 Varysburg Fire Dept. public hearing and the August 19, 2014 regular meeting be approved.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Communications

The Town Clerk reported on the following:

#42 Discount Energy Program - MEGA Power

The Town Clerk shared information received from other Wyoming County Town Clerk's regarding a discount energy program through MEGA Power. The Town Board was not interested at this time.

#43 Planning Board – Resident Survey

The Town Planning Board created a resident survey to aid in the updating of the Town Comprehensive Plan. The Planning Board would like permission to distribute a flyer in the area Pennysavers encouraging residents to fill out the survey via the Town website or at the Town Hall.

A motion was made by Brian Becker and seconded by Vince Kirsch to authorize the publication of the Planning Board informational flyer in the Pennysavers at an approximate cost of \$178.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

#44 Genesee/Finger Lakes Regional Planning Council Workshop

A motion was made by Vince Kirsch and seconded by Jim Fontaine to authorize Planning & Zoning Official's attendance at the Fall 2014 Regional Government Workshop on Friday, November 14, 2014 at the Clarion Hotel in Batavia, NY.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

#45 Arts Council Grant

The Town Clerk attended an informational grant workshop regarding the Wyoming County Arts Council Grant application. The workshop was held at the Sheldon Town Hall. The Clerk asked if the Board would be interested in having the Town Clerk approach the Sheldon Historical Society regarding a grant application to host a cultural event at the Schoolhouse.

A motion was made by Brian Becker and seconded by Vince Kirsch to authorize the Town Clerk to contact the Historical Society to see if they would be interested in hosting a grant funded event at the Schoolhouse.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

#46 Intersection Dutch Hollow & Centerline – Wyo. Cty. Traffic Board

Councilman Becker asked if the Town Clerk ever received a letter from Joe Heller, Executive Secretary of the Wyoming County Traffic Safety Board. The Clerk responded that Mr. Heller called her after receiving her first letter request. During the phone conversation Clerk Zittel asked again for Mr. Heller to send a written response to the Town Board. The Clerk will send another request via mail.

Reports

Financial Reports were presented for the month of August 2014 from the Town Supervisor, Town Clerk and the Town Justices.

Highway Superintendent's Report

Highway Superintendent Ricketson is attending a Highway Superintendent conference and is not present at tonight's meeting. A written report was submitted to Supervisor Knab.

Highway Projects

- Completed second round of mowing roadsides
- Replaced culvert for Jim Perl and Lee Perl farms
- Busy working with other Towns of Java, Bennington, Attica, Orangeville, Eagle and Wyoming County Highway Dept.
- Oil & stoned Bloecher Road west of Dutch Hollow and Factory Rd.

Highway Equipment

- Replaced right rear spring on 2002 Pete
- Alternators on 2002 Pete and 2006 Pete
- New batteries on 2009 Pete
- Gradall repaired at Corfu Machine

Sealing of Town Roads

A motion was made by Jim Fontaine and seconded by Vince Kirsch to authorize the Highway Superintendent to seal 2.2 miles of North Sheldon Rd. and .7 miles of Schwab Rd.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Supervisor Report – Supervisor John Knab reported on the following:

Wyoming County Medical Building

Scott Almeter is the Town of Sheldon representative for the Medical Building. There may be an opportunity to sell the building to a physician. If there is a sale, each Town would receive approximately \$20,000. Supervisor Knab asked the Town Board how they felt about such a sale. The Town Board was in agreement that if a fair price can be obtained, then the building should be sold.

Wyoming County Bills

August bills were \$3,472,296.44.

Price of Road Salt & Sand

Supervisor Knab reported that the price of highway salt has increased over \$5. Sand has remained the same.

Varsyburg Water Project

Supervisor Knab reported that the project is still waiting on approval from the NYS DOT. The project is still slated to begin this year. All of the easements have been signed.

Acceptance of Reports

A motion was made by Vince Kirsch and seconded by Brian Becker to accept all reports as presented.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Old Business

Town Hall/Court Room Remodel

Architect, Heather Nemece, has been in contact with Justice Laura Kirsch to submit the grant paperwork by October 15th. Councilman Kirsch will meet with Heather this week.

Harris Corners Ambulance Contract

Councilman Becker questioned some of the typos on the fire contracts drawn up by the DiMatteo law office. The Board had some concerns with the wording of the Harris Corners Ambulance Contract. The contract as written is between the Town of Sheldon and the Strykersville Fire Department. Harris Corners Fire Dept. is not mentioned in the agreement. Supervisor Knab will talk to Attorney DiMatteo regarding all of these concerns.

New Business

Schedule Meeting with Assessor

A motion was made by Mike Armbrust and seconded by Vince Kirsch to schedule a meeting with the Town Assessor, Ken Pike, on Thursday, September 25, 2014 at 7:00 p.m. at the Sheldon Town Hall.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Schedule Budget Workshop Meeting

A motion was made by Mike Armbrust and seconded by Vince Kirsch to schedule a budget workshop meeting on Thursday, September 25, 2014 at 7:30 p.m. at the Sheldon Town Hall to work on the 2015 budget.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Board of Assessment Review Appointment

A motion was made by Vince Kirsch and seconded by Brian Becker to re-appoint Joseph Meyer to the Board of Assessment Review with a term of 09/30/2014 – 09/30/2019.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Park Committee Appointment

A motion was made by Jim Fontaine and seconded by Brian Becker to re-appoint Dave Thornton to the Vincent Almeter Memorial Park committee with a term of 09/30/2014 – 09/30/2019.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Town Clerk Petty Cash Fund

The Town Clerk keeps a petty cash fund in order to make change for licenses, permits, etc... The current amount of \$30 is not enough to properly make change for customers.

A motion was made by Mike Armbrust and seconded by Vince Kirsch to increase the Town Clerk petty cash fund from \$30 to \$100.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

2015 Budget – Pay Raises

The Town Board was in unanimous agreement that the Board would not receive a pay increase in 2015. The Town Highwaymen are guaranteed a 3% increase in pay due to their union contract. The Town Board felt it was important to extend this raise to the Highway Superintendent who is not in the union. The Town Board also felt a 3% increase in pay should be extended to the Town Clerk. The Board will meet on September 25, 2014 to discuss the 2015 budget in more detail.

2015 Salary Increases

A motion was made by Mike Armbrust and seconded by Jim Fontaine to include a 3% raise in pay for the Town Highwaymen, Town Highway Superintendent and Town Clerk in the 2015 budget.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Wyoming County Building Dept. Survey

The Wyoming County Building Department sent a survey to the Town Board asking their interest in consolidating Zoning Officer duties into one position at the County level. Councilman Armbrust replied that he didn't think it would be effective to do so since we do a good job of working with the County now.

A motion was made by Mike Armbrust and seconded by Vince Kirsch to respond to the Wyoming County Building Department survey with "not interested in participating but would like to see results of the survey."

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Fund Transfers

A motion was made by Brian Becker and seconded by Mike Armbrust to authorize the transfer of \$50,000.00 from General Money Market A9901.9 to Highway Money Market DA5031 for September bills and payrolls.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Budget Transfers

A motion was made by Brian Becker and seconded by Mike Armbrust to authorize the following transfers:

\$27,250.00 from DA5112.4 Perm Improvements to DA5110.4 General Repairs

\$150.00 from A9060.8 Hospital & Medical Ins. To A1355.4 Assessment Contractual

\$715.15 from A9060.8 Hospital & Medical Ins. To A1910.4 Unallocated Insurance

\$750.00 from A9060.8 Hospital & Medical Ins. To A8020.4 Planning Contractual

\$500.00 from A9060.8 Hospital & Medical Ins. To A9060.81 Hospital & Medical Insurance Copay

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Bills:

Supervisor Knab confirmed that the Board had a chance to review the bills. A motion was made by Brian Becker and seconded by Vince Kirsch that the

General Bills #298 to #330 for a Total of \$10,637.15, the

Highway Bills #154 to #165 for a Total of \$21,774.41, the

Trust & Agency Bills #37 to #40 for a Total of \$1,759.79 the

Varysburg Water District Bills #56 to #61 for a Total of \$2,271.10 the

Capital Project Bills #11 to #12 for a Total of \$1,380.60 and the

Lighting District Bills for a Total of \$761.62 be paid.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.

Comments from the Floor

Complaints – Noise Varysburg Hotel

A Varysburg resident asked to address the board regarding noise issues with the Varysburg Hotel, particularly on Sunday afternoons. The Board responded that the Town does not have a noise ordinance. A question of whether the Varysburg Hotel has filed the appropriate paperwork with the town for a liquor license was brought up. The Town Clerk will look in her file to see if the Hotel has kept up to date on filing their liquor authority paperwork. The Hotel did have a hearing with the NYS Liquor Authority in July due to various complaints but the results of the hearing have not been made available. Supervisor Knab offered to talk to the Sheriff's Department regarding the complaints.

There were no further comments from the floor.

Adjournment

A motion was made by Brian Becker and seconded by Vince Kirsch to adjourn the September 16, 2014 meeting of the Sheldon Town Board.

Ayes: (5) Knab, Kirsch, Becker, Armbrust, Fontaine Nays: (0) Motion Carried.